

**Greater Philadelphia Chapter - 031  
ASIS MEETING MINUTES  
March 18, 2015  
Executive Meeting Minutes**

<b>1. Meeting and Event Information:</b>	<b><i>Information for Chapter Compliance Report on Web</i></b>
Meeting Date	3/18/15
Speaker	U.S. Attorney Zane David Memeger; Eastern District of Pennsylvania
Topic	Law Enforcement
Place/Venue	St. Martin's Clubhouse: 415 W. Willow Grove Avenue Philadelphia, PA
Meeting Type	17 <sup>th</sup> Annual law Enforcement Appreciation Night
Chapter Members in Attendance	15
Guests in Attendance	197
Total Attendance	212
Promotion	N/A
Topic Coverage (Above Avg, Avg, Below Avg)	N/A
Speaking Ability (Above Avg, Avg, Below Avg)	N/A
<b>2. Goal Implementation Reporting:</b>	<b>2015 Goals Pending Executive Board Approval</b>
Goal 1: Retain, Grow, and Diversify	<b>Pending</b>
Goal 2: Advance Knowledge and Opportunity	<b>Pending</b>
Goal 3: Expand and Professionalize	<b>Pending</b>

### **3. Other Chapter Business**

#### **Old Business:**

Date of Meeting: 2/24/15

Location/Time: The Great American Pub – Conshohocken, PA

Attendance: 15 Members / 10 Guests = Total 25

#### **New Chapter Business and Committee Activity:**

Date of Meeting: 3/18/15

Location/Time: St. Martin's Clubhouse: 415 W. Willow Grove Avenue Philadelphia, PA

Attendance: 15 Members / 197 Guests = Total 212

Event Cost: \$18,451.49

Executive Committee Members in Attendance: Kurt Bittner, Jerry Forstater, Gene Cummings, Michael Rossano, Josh Carver, Bill Durso, Kelly Argoe

Executive Meeting convened by Chairman Kurt Bittner with distribution of agenda with 6 items to be discussed:

1. Review Secretary's Report
2. Review Treasurer's Report
  - a. 2014 Financial Audit by Fred Cantz CPA, CFE: COMPLETED; Audit certification form received 3/15/15
  - b. IRS Refiling
  - c. Chapter Dues: Reminder email to be sent by Chairman Bittner
3. Working Groups
  - a. Women in Security/Young Professionals: Kelly Argoe confirmed Yards Brewery event for 4/30/15 and invitation will be extended to regional chapter members. Eastern State Penitentiary event considered for September 2015.
  - b. Possible speakers to address career planning/successful YP and Women in Security
  - c. Law Enforcement Liaison / Outreach Program
4. Newsletter: Vice Chair Forstater accepted responsibility for this task
5. Calendar Discussion
  - a. Networking opportunities discussed regarding potential collaboration with regional chapters in Delaware Valley area.
  - b. Meeting locations discussed. GPC member location survey to be conducted to identify geographic areas where majority of members reside/work in order to increase meeting attendance. Survey can be conducted using the member manager feature in Star Chapter.
  - c. Golf Outing – Combined Southeastern PA/South Jersey/Delaware/Lehigh Valley chapters for event to be held in September 2015.

6. New Business

**Monthly Meeting:**

7. Convened after networking hour at 6:30pm
8. 17<sup>th</sup> Annual Law Enforcement Appreciation Night (LEAN): Committee Chairperson John Russell – VP at Allied Barton Security Services
  - a. 37 Awards; 17 Nominators
  - b. Sponsorships: \$12,105 (123 additional dinner seats purchased)
  - c. 50-50 raised total of \$793: \$443 in chapter proceeds & \$350 donated back by winner Mrs. Esposito
  - d. Website contributions to the Robert W. Wilson III fund raised \$785
  - e. Total of \$1,600 deposited to the Robert W. Wilson III fund, via the Police and Fire Federal Credit Union
  - f. The Chapter will also donate \$1,000 to the FOP Survivor's Fund on or about March 31, 2015
  - g. Expenses for LEAN event account: \$18,451.49; Returns were \$17,595; Total loss for Chapter was \$856.49
9. Meeting / Event adjourned at 8:45pm.

Submitted by: Michael Rossano, CPP  
Chapter Secretary

Attachment: N/A

Distribution: All Executive Committee Members  
Philadelphia ASIS Website (Jim Moore)  
Posting onto International reporting site