



**Greater Philadelphia Chapter - 031  
ASIS MEETING MINUTES  
August 19, 2015  
Executive Meeting Minutes**

<b>1. Meeting and Event Information:</b>	<b><i>Information for Chapter Compliance Report on Web</i></b>
Meeting Date	August 19, 2015
Speaker	Chapter Chairperson – Jerry Forstater
Topic	Chapter Strategic Planning
Place/Venue	Bahama Breeze – 320 Goddard Boulevard King of Prussia, PA 19406
Meeting Type	General
Chapter Members in Attendance	7
Guests in Attendance	5
Total Attendance	12
Promotion	Newsletter; Email (Chairman’s Notification)
Topic Coverage (Above Avg, Avg, Below Avg)	Average
Speaking Ability (Above Avg, Avg, Below Avg)	Average
<b>2. Goal Implementation Reporting:</b>	<b>2015 Goals Pending Executive Board Approval</b>
Goal 1: Retain, Grow, and Diversify	<b>Pending</b>
Goal 2: Advance Knowledge and Opportunity	<b>Pending</b>
Goal 3: Expand and Professionalize	<b>Pending</b>

### **3. Other Chapter Business**

#### **Old Business:**

Date of Meeting: 7/22/15

Location/Time: Broad Axe Tavern – 901 Butler Pike Ambler, PA 19002; 6:00pm

Attendance: 23 Members / 5 Guests = Total 28

#### **New Chapter Business and Committee Activity:**

Date of Meeting: 8/19/15

Location/Time: Bahama Breeze – 320 Goddard Boulevard King of Prussia, PA 19406; 6:00pm

Attendance: 7 Members / 5 Guests = Total 12

Event Cost: \$130 collected from attendees

Executive Committee Members in Attendance: Jerry Forstater; Michael Rossano

Executive Meeting convened by Chairman Jerry Forstater with distribution of agenda with 8 items to be discussed:

1. Review Secretary's Report
2. Review Treasurer's Report
  - a. Chapter Dues: Email to be sent to members regarding GPC membership dues payments and its value to chapter
3. GPC Goals / Strategic Plan TBD
4. Chapter Positions & Duties – Several positions remain open
  - a. Member Jeff Torres (Merck) has volunteered to chair a committee (TBD)
5. CEU guidelines for reporting to ASIS: Addressed at meeting and in upcoming newsletter
6. Newsletter Content Issues: Writers needed; Auto pay for advertisers; Employment opportunities; Direct email w/links (no PDF)
7. Calendar Discussion: SCI Phoenix tour scheduled for September 15, 2015
8. New Business: None

Executive Committee Meeting Adjourned at 5:00pm on 7/22/15

**Monthly Meeting:**

9. Convened at 6:00pm
10. Speaker/Topic: Chapter Chairperson Jerry Forstater; Chapter Strategic Planning
11. Meeting / Event adjourned at 8:00pm.

**Next Meeting:** September 15, 2015 – Chiaro's Pizza (Skipack, PA) followed by SCI Phoenix prison tour

Submitted by: Michael Rossano, CPP  
Chapter Secretary

Attachment: N/A

Distribution: All Executive Committee Members  
Philadelphia ASIS Website (Jim Moore)  
Posting onto International reporting site