



Greater Philadelphia Chapter – 031

ASIS MEETING MINUTES

January 20, 2016

Executive Meeting Minutes

1. Meeting and Event Information: Information for Chapter Compliance Report on Web

Meeting Date	January 20, 2016
Speaker	Jerry “Dutch” Forstater – Chapter Chairperson
Topic	2016 Programs to Grow Chapter Membership
Place/Venue	PA 6 Smallbites – Philadelphia, PA
Meeting Type	Networking
Chapter Members in Attendance	10
Guests in Attendance	9
Total Attendance	19
Promotion	Newsletter; Email; Website; (Chairperson Notifications)
Topic Coverage (Above Avg., Avg., Below Avg.)	Above Average
Speaking Ability (Above Avg., Avg., Below Avg.)	Above Average

2. Goal Implementation Report: 2016 Goals Pending Executive Board Approval

Goal 1; Retain/Grow/Diversify	Pending
Goal 2; Advance knowledge & Opportunity	Pending
Goal 3; Expand & Professionalize	Pending

3. Other Chapter Business

Old Business:

Date of Meeting: 12/16/15

Location/Time: Philadelphia Cricket Club – 415 W. Willow Grove Ave.; 5:00pm

Attendance: Members 16 / Guests 81 = Total 97

1. Annual Holiday Party and Oath of Office for New Chapter Officers for 2016

New Chapter Business and Committee Activity:

Date: 1/20/16

Location/Time: PA 6 Smallbites – 114 S. 12th St. Phila., PA 19107; 5:00pm

Event Cost: Total Cost - \$400.00, Total Revenue \$906.00

Executive Members in Attendance: Jerry Forstater, Sam Vinicur, Ray Hallman

Executive Meeting convened by Chairman Jerry Forstater with the following discussed:

1. Secretary's Report - Don Shellenberger had a Council Report which researched trends and found that overall membership has remained steady for the Chapter from 435 to 449 over the past 3 years.
2. Treasurer's Report
3. Membership – Retention/Growth/Diversity Bill Lutz, Membership Chair is developing new approaches to increase membership. Ray Hallman, Secretary is researching membership demographics to better fulfill Chapter diversity needs.
4. 2016 Calendar of Events for the Chapter – Jerry Forstater will update the monthly topics & meeting places. Sam Vinicur recommended all events & dates be posted and placed on the calendar.
5. Sponsorship/Advertising – Marketing strategies, Ben Gollotti has volunteered as ASIS GPC Social Media Leader
6. Bill Durso, Legislative Chair has volunteered to assist with Sponsorship, the Holiday Party and continued smooth annual transition of newly elected Board Members.
7. Don Shellenberger, Council Liaison volunteered to conduct meeting invocations for 2016.
8. Justin Kleskie is developing a schedule for Certification Classes in 2016.
9. William Alton, Covenant Security volunteered as Young Professionals Leader
10. Financial Health of the Chapter
11. Board Chairman Jerry Forstater requests a report from LEAN Committee on upcoming event in March as Board requires financial & event arrangements info as agenda item to Board ASAP for consideration and approval.

Monthly Meeting:

Meeting convened at 4:00pm

Meeting adjourned at 5:00pm

Networking Event convened at 5:00pm

Next Meeting:

Date of Meeting: February 17, 2016

Location/Time: Broad Axe Tavern, Ambler PA; 5:00pm to 8:00pm

1. Past Presidents Night
2. Speaker – Mr. Mike Melvin, Sr. Manager PECO re: Critical infrastructure Protection of Electric Assets

Submitted by: Ray Hallman
Chapter Secretary

Distribution: All Executive Committee Members
Philadelphia ASIS Website (Jim Moore)
Posting onto International reporting site